



## 2016 SUMMER ORIENTATION FINAL LOGISTICS

### Instructions for arrivals to Newark Airport:

- Please meet in **TERMINAL A** at **Baggage Claim** (many volunteers are arriving on Southwest or American, and that is their terminal). For those arriving into a different terminal, Newark airport has 'Airtrain', that provides easy transportation between terminals. You can view a map of the airport [here](https://www.panynj.gov/airports/ewr_map/site/ewr_airtrain_map_r8.jpg). ([https://www.panynj.gov/airports/ewr\\_map/site/ewr\\_airtrain\\_map\\_r8.jpg](https://www.panynj.gov/airports/ewr_map/site/ewr_airtrain_map_r8.jpg))
- Some will be arriving in the early morning and others right at 5PM so please begin gathering at 5PM. A staff member or former volunteer will be available to confirm that everyone has arrived and will be joining you on the shuttle to return to the University of Scranton. The shuttle is scheduled to depart from Newark at 6:30 pm.
- If anything happens on your way to Newark that may cause you to be late for the shuttle, please call the JVC emergency phone at 202-957-5845 or Tegan Nelson 401-230-7002.
- Volunteers arriving on July 6 will receive a bagged dinner on the shuttle. Breakfast on July 7 will also be provided for early arrivals.

### Instructions for individuals driving to Scranton

- Those who are driving can park in the lot called **Redington Lot** (parking lot G). Those who have family arriving just for the day will not need any passes; they have instructions not to ticket. Check in will be in the first floor entrance of **Condron Hall**, (building 47 on the map, just above the parking lot G)
- **Directions to parking from I-81 Exit 185 (Central Scranton Expressway):** Follow signs to campus (on right). Before the first traffic signal, turn sharply right onto Madison Avenue. Proceed 2 blocks and turn right at the light onto Mulberry Street. Follow Mulberry Street to the light on North Webster Avenue. Make a right on North Webster and follow to the end. Make a right into the parking lot.
- A University of Scranton campus map can be found [here](#).

### Baggage Fee Policy

**A friendly reminder regarding JVC's policy regarding airplane baggage fees.** This is especially relevant to the FSM and BZE JVs. Below is the policy which can also be found in your JVC handbook along with a list of expenses JVC provides:

#### *Finances and Stewardship*

*For airline travel paid for by JVC: If an airline does not allow any (0) checked bags free of charge, JVC will pay the fee to check one (1) bag (of standard size and weight). Submit receipts to JVC for reimbursement.*

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Therefore, if you are planning on bringing a second checked bag, you will be responsible for that expense. JVC does not pay for baggage costs on any flight that we have not paid for.

### July 7, 2016 – Information for Orientation

10:00 – 11:00 am	Check-in/ Key pick-up & Move-in
11:30 am – 1:00 pm	Parent's & Family Welcome
1:30 pm	Welcome BBQ
3:00 pm	Welcome Mass
4:00 – 5:30 pm	Goodbyes & Free Time
5:30 – 6:30 pm	Dinner for volunteers in the cafeteria
6:45 pm	Evening Session: Introduction to Orientation

### Reminder of what to pack for Scranton

Please do not forget that you are responsible for **bringing your own toiletries**. FYI: You will be sharing suites with other volunteers. Don't forget to bring the following:

- Self-care plan (see below)
- Photo consent form
- Information about the country you're headed to
- Visa documents

### Self-care plan

Please remember to complete your self-care plan and bring it to Orientation. The self-care plan is something that all JVs complete and is meant to assist you in recognizing your own need for self-care as an international JV and fostering a self-awareness of the types of support that are best for you. Additionally, the self-care plan is a tool for effectively communicating those needs, and will be shared/revisited in your community and with your Program Coordinator. Sharing your self-care plan is meant to help others feel more comfortable approaching you to open you up and enable you to feel supported.

### Visa Documents

Please do not forget to bring all of your Visa documents to Orientation for staff to review. If you have any questions regarding these documents, please get in touch with us as soon as you can.

### Loan Deferment Letters

If you would like JVC to provide you with **Loan Deferment** letters, please bring the completed JVC Supporting Documentation Request Form to Orientation. If you want to mail us this form after Orientation, that is fine as well.

**We look forward to welcoming you to International Orientation!**