

## Application for Resident Permits

Please note:

1. Fill in the information required – as per forms provided  
[If not clear, please ask for clarifications]
2. If you have your previous
3. Attach six photographs (passport sizes)
4. Attach your CV
5. Attach copies of your professional certificates
6. **Do not** fill in the job as “TEACHER” unless you have the teaching license from the Ministry of Education.  
[Options – counselor, volunteer, librarian, computer technologist, youth animator]. If possible create your own **Job Description** that has to be attached with the application.
7. Fr. Sossy will prepare the contract – for volunteers



**PART IV - PARTICULARS AS TO INSTITUTION**

- 25 INSTITUTION : .....
- 26 LOCATION : .....
- 27 POSTAL ADDRESS .....
- 28 PLACE OF WORK .....
- 29 PLACE OF RESIDENCE (in Tanzania) .....
- 30 INDUSTRY/SECTOR .....
- 31 SUB-SECTOR .....
- 32 INVESTMENT SCALE: LARGE  MIDDLE:  SMALL  OTHERS (Specify) ..... e.g. Mining
- 33 TELEPHONE NUMBER 

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- 34 MOBILE PHONE NUMBER 

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- 35 E-MAIL ADDRESS .....

**PART V - DECLARATION BY EMPLOYER**

36 I, .....

Do **HEREBY SOLEMNLY** and sincerely declare that to the best of my knowledge and belief the particulars stated in Part I,II,III & IV of this Data sheet are true, and in event of my application being granted, I undertake to abide by Immigration laws and the Laws of United Republic of Tanzania.

.....  
**Signature of Employer**

Declared at ..... this ..... day of ..... 20 .....



THE UNITED REPUBLIC OF TANZANIA

PASTE PHOTOGRAPH OF APPLICANT HERE

Dossier Number .....

APPLICATION FOR FIRST GRANT/RENEWAL OF RESIDENCE PERMIT CLASS A/B/C (THE IMMIGRATION ACT, 1995)

IMPORTANT:

Applications for Residence Permits Class A and C should be forwarded to the Director of Immigration Services P.O. Box 512, Dar es SALAAM. Applications for Class B (employees) should be forwarded to the Director of Immigration Services through the Labour Commissioner, P.o. Box 9014, Dar es Salaam.

Five photographs should be attached to application forms.

PART 1 - PARTICULARS OF APPLICANT

I HEREBY APPLY FOR FIRST GRANT/RENEWAL OF RESIDENCE PERMIT CLASS .....

- 1. Full name MR./MRS./MISS.....
2. Marital Status .....
3. Home Address .....
4. Address while in Tanzania .....
5. Place of Birth ..... Date of Birth .....
6. Nationality .....
7. Passport number ..... Date of issue ..... Place of issue .....
8. Height ..... Colour of Eyes ..... Colour of hair .....
9. Academic qualifications held ..... Photocopies of Certificates or other proof should be attached.
10. Profession/Occupation/for self employed applicants state specifically what type of business you are carrying on .....
11. (a) Place of intended Residence in Tanzania Region ..... District ..... area ..... Street ..... Plot No./House No .....
(b) Place of Work in Tanzania ..... Region ..... District .....
12. Applications for Residence Permit will be require to execute one of the following conditions:- (1) General Security Covenant (2) Bank Bond (US\$ 1,000) (3) Cash Deposit (US\$ 1,000)
13. Particulars of any previous application for a residence permit to Tanzania stating whether or not they have been granted or refused .....

DECLARATION

14. I, ..... THE APPLICANT, HEREBY DECLARE THAT THE AFOREGOING ARE CORRECT IN EVERY DETAIL

Date ..... Signature of Applicant .....

PART II - PARTICULARS OF ACCOMPANYING FAMILIES

To be completed only by applicants who their non Tanzanian wives and children under 18 years of age to reside with them in Tanzania.

Table with 3 columns: Full Name, Relationship to Applicant, Date of Birth. Includes three rows of dotted lines for data entry.

**REQUIREMENTS FOR RESIDENCE PERMIT CLASS C**

GENERAL DOCUMENTS.		Ticks		
1	TIF 1 Forms	<i>i</i>	6 Registration with medical board for doctors	
2	Employee/Employer data sheet	<i>i</i>	7 Registration with nurse midwives for nurse	
3	6 passport size	<i>i</i>	8 Registration with NBAA for Accountants (be registered with relevant board)	
4	Copy of valid passport	<i>i</i>		
5	Curriculum Vitae	<i>i</i>	<b>SPECIFIC DOCUMENTS FOR RETIRED</b>	
6	Academic certificate	<i>i</i>		
7	Certificate of registration of institution/school	<i>i</i>		1 Evidence of retirements benefits
8	Constitution of an organization	<i>i</i>		2 Surrendering of previous RP
9	Covering letter	<i>i</i>		3 Letter of retirement
			4 Evidence of place of occupancy	
<b>SPECIFIC DOCUMENTS FOR STUDENTS</b>		<b>Ticks</b>	5 Specific documents for sick persons	
1	Admission letter	<i>i</i>	6 Evidence of sickness from govnt medical hospst(OFFICER)	
2	Evidence of sponsorship/scholarship	<i>i</i>	7 Evidence of status of his /her host ie local/foreigner	
3	Parent consent if under guardian	<i>i</i>		
4	Copy of valid RP/EC of parent or guardian	<i>i</i>	<b>SPECIFIC DOCUMENTS FOR HUSBANDS JOINING THEIR WIVES</b>	
5	Birth certificates (child/parents)	<i>i</i>	1 Marriage certificates	
6	Letter of approval from ministry of education and vocational training for intern students(internship)	<i>i</i>	2 A copy of valid RP or EC of a wife if foreigner	
			3 Evidence of citizenship of a local wife	
7	Joining instruction	<i>i</i>	4 Evidence of activities of a wife	
<b>SPECIFIC DOCUMENTS FOR VOLUNTEERS</b>		<b>Ticks</b>		
1	Volunteer contract	<i>i</i>	<b>SPECIFIC DOCUMENTS FOR</b>	
2	Job description	<i>i</i>	<b>THOSE ATTENDING CASES BEFORE THE COURT</b>	
3	Evidence of activities of NGO from relevant government institution ie social welfare	<i>i</i>	1 Evidence of trial before the court	
			2 Copy of passport	
4	A copy of constitution of an organization	<i>i</i>	3 Application forms	
<b>SPECIFIC DOCUMENTS FOR MISSIONERIES</b>		<b>Ticks</b>		
1	Job description	<i>i</i>	<b>SPECIFIC DOCUMENTS FOR RESEARCHERS</b>	
2	Registration certificates from various board ie ERB,teaching licence,medical practitioner ,NBAA depending with job title (what He/She will specifically do)	<i>i</i>	1 Research permit from COSTECH	
			2 Curriculum Vitae	
3	Ordination certificate for missionary priest.	<i>i</i>		
4	Volunteer contract for missionary volunteer	<i>i</i>		
5	Teaching licence for teachers	<i>i</i>		